

*St. Mary of the Immaculate  
Conception School*



*Inspire the Community through Love*

*Welcome to Sixth Grade*

*2017-2018*

*Teacher: Mrs. Alyson Messier*

*Instructional Assistant: Mrs. Mari Bettencourt,*

*Mrs. Mooney, and Mrs. Spangler*

Mrs. Alyson Messier  
[amessier@cndo.org](mailto:amessier@cndo.org)

***Office Hours***

Please email me to set parent/teacher meetings.

Before school: between 7:30-7:50

After school: between 3:15-4:00

I am not available to meet on Wednesday mornings or afternoons due to faculty meetings.

***Daily Communication***

Class Website

Student Planners

Scholar Folders

***Weekly Communication***

Friday Folders

6<sup>th</sup> Grade Bi-weekly Newsletter

PowerSchool

**Email:** [amessier@cndo.org](mailto:amessier@cndo.org) Email is my preferred means of communication. I will do my best to respond as promptly as possible. Please remember that if you email me just before school or during the day I may not have an opportunity to answer right away. If there is something urgent that needs to be communicated please contact the school office. School office number (925) 935-5054

**Conferences:** If you would like to meet with me, please send me an email or note and we can set up a time during my office hours. If the predetermined office hours do not work with your schedule we can decide upon an agreeable time before or after school.

**Newsletters:** A bi-weekly newsletter will be sent home via email to 6<sup>th</sup> grade parents. Class information, updates, important dates, and academic subject information will be included in the newsletters. If you do not have an email address please let me know.

**Weekly Folders:** Friday folders will be sent home each Friday with corrected tests, quizzes, and assignments. A parent signature page will be attached to each folder and will require a parent/guardian signature. Folders must be signed and returned on the following Monday. If your child loses his or her folder, they will be required to replace it.

**Scholar Folders:** The Scholar Folder is a convenient way for students to keep track of missing assignments and personal conduct record. The Scholar Folder gives parents and teacher's immediate visibility and information on each student in order to provide optimal support for student achievement. Parents are asked to sign the Scholar Folder weekly (sent home on Friday's). For a more detailed description, please read about the Scholar Folders in the Junior High Handbook.

**Student Communication:** In junior high, we strongly encourage students to take responsibility for their own learning. If your child has questions regarding curriculum or grades, please encourage him or her to speak with their teacher(s) directly.

**Homework:** Homework is assigned every night and may range from 60- 90 minutes (not including AR reading time). Homework will always be posted on the 6<sup>th</sup> grade website at the end of the school day. Students are required to write down homework in their planners each day.

**PowerSchool:** In addition to the means of communication mentioned above, parents are also encouraged to review your child's progress by checking PowerSchool. In junior high, teachers encourage students and parents to check grades frequently to stay on top of missing work and track progress. Below you will see a PowerSchool key of symbols that are helpful for understanding your child's progress.

### **PowerSchool Symbols:**

!- Missing Assignment

○- Incomplete Assignment

- Collected

○- Late

/- Except

(picture of a chair) - Absent

### **Grading:**

A point system will be used to keep track of student successes in all classes. Objective evaluation reflects the percentage earned and a letter grade based upon the Diocesan scale.

- **FORMATIVE (10%) - Assessments FOR learning:** an evaluation tool used to guide and monitor the progress of student learning during instruction. Its purpose is to provide continuous feedback to both the student and the teacher concerning learning successes and progress toward mastery.
- **SUMMATIVE (90%) - Assessments OF learning:** an evaluation tool generally used at the end of an assignment, unit, project, or chapter. These types of assessments are more formal kinds of assessments (e.g., unit tests, final exams, projects, reports, and presentations) and are typically used to evaluate student mastery of intended learning outcomes.

### **Technology/ One-to-One Laptop Program:**

An exciting passage into junior high is our one-to-one laptop program. We will have a parent information meeting on **Thursday, September 21<sup>st</sup>**. Students will begin Chrome Book training on Monday, September 25<sup>th</sup>, this provides an opportunity for students to become familiar with the computer programs used at St. Mary's for our junior high students. The tentative date for students to bring their laptops home is Monday, October 16<sup>th</sup>.

**PE Uniform Policy:**

The following clothing items are a part of the Junior High PE Uniform Policy:

- Navy St. Mary School Shorts
- Gray St. Mary School short sleeve t-shirt
- Optional – St. Mary School sweatpants

PE t-shirts may be worn to school on the days that students have physical education class. If a uniform is left at home, a student will not be allowed to call home and request that a parent/guardian deliver the uniform to the school.